

INCLUSIONS & STYLE GUIDE



VERSION #####

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Purpose

This document has been designed to clearly set out your options when selecting and customising your design and choosing your internal and external inclusions.

Inclusions by Design

Please note that the inclusions and features which are listed in this document are for our 50+ designs; please refer to the floor plan of your preferred design to determine which inclusions apply (for example, whether there is a kitchen etc).

Appliance Codes

Where various appliances are listed, we have provided, not only a brand name, but also a model number to allow you to search for the product, so you know exactly what you're getting.

Allowances

An allowance is a set value provided to our customers enabling them to allocate these funds towards a specific item or feature. For example, you will see an allowance for tiling of \$50 per sqm for tiles.

In practice, this means you would visit a showroom or store to select the tile of your choice up to the value of \$50 sqm – if the total cost is above this allowance, we will adjust your end budget. Similarly, if the total cost is less than \$50 sqm, we will adjust the total end budget. All allowances and prices include GST.

Measurements

sqm = square metre
mm = millimetre

SYMBOLS

We believe our customers should have control over the styles and inclusions to be incorporated in their design, where it's possible. We have used three symbols to help you identify what choices you have in selecting specific items.



TICK

When you see the tick symbol, it means the item listed is automatically included in your design. If there is more than one tick per category, you may choose between the inclusions which are listed at no additional price to the budget for the specified design.



PLUS

To give you further options, when you see the plus symbol, it means you can choose to upgrade to the premium item listed, at an additional price.



SEARCH

When you see the search symbol, it means you have the option to search for an alternative item yourself. We will do our best to incorporate your alternative item in your design, however, not all items can be incorporated because they may not suit the floorplan of your chosen design and/or comply with applicable Australian standards.

KITCHEN - KITCHENETTE

BENCHTOPS	Laminate standard colour range	Stone benchtops	Timber benchtops	
OVEN	Franke FCE60M5B--A Black Glass Electric 600mm wide	Westinghouse WVE615SCA Stainless Steel 600mm wide	Bosch HBA534ES0A Stainless Steel Electric 600mm wide	
COOKTOP/STOVE – ELECTRIC	Franke FCE604B1 Black Ceramic Glass Electric 600mm wide with 4 heat zones	Westinghouse WHC642BC--A Black Glass 600mm wide with 4 heat zones	Bosch PKE611CA1A Black Electric 600mm wide with 4 cooking zones	
COOKTOP/STOVE – GAS	Franke FCG604S1 Stainless steel 600mm wide with 4 burners	Westinghouse WHG644SC Stainless Steel 600mm wide with 4 burners	Bosch PBH6B5B90A Stainless Steel 600mm wide with 4 burners	
DISHWASHER	Fisher & Paykel DW60FC1X1 Stainless steel 600mm wide	Westinghouse WSF6602XA Stainless Steel 600mm wide	Bosch SMS40E08AU Stainless Steel 600mm	

KITCHEN - KITCHENETTE CONTINUED

KITCHEN CUPBOARDS AND DRAWS DOORS, DRAWER FACE, PANELS AND OPEN SHELVES	 Laminate standard colour range	 Vinyl or Timber	
KITCHEN CUPBOARDS AND DRAWS INTERNAL SHELVING	 White Laminate shelves with premium drawer runners and door hinges		
CUPBOARD HANDLES	 Stainless Steel Handles Designer Range	 Slimline Handles (No Handles)	 Timber Handles 
SINKS	 Forme Jersey Single Bowl with drainer	 Franke Onda Line Double bowl stainless steel with drainer	 Oliveri Double bowl stainless Steel 
TAPWARE	 Phoenix Arlo Gooseneck Sink mixer	 Parisi Envy Squareline Sink Mixer	 Methven Culinary Pullout Sink mixer 
SPLASHBACK	 Tiled Splashback \$50 per sqm	 Glass Splashback	 Aluminum/ stainless steel Splashback

BATHROOMS AND ENSUITES

VANITY AND HAND BASIN	 Forme Mont Albert Wall hung vanity with intergrated basin 600mm to 900mm wide to match floor plan White with inbuilt finger pulls to doors and drawers	 Duraplex Denver Wallhung vanity with ceramic basin 750mm to 900mm wide to match floor plan Soft Close Doors	 Marquis Norman 600mm to 1800mm wide to match floor plan Inbuilt finger pull or chrome handles	
VANITY AND HAND BASIN TAPWARE	 Pheonix Arlo basin mixer	 Parisi Envy basin mixer	 Caroma Luna basin mixer	
VANITY AND HAND BASIN SPLASHBACK up to 300mm high above vanity or hand basin	 \$50 per sqm select colour & style	 above \$50 per sqm select colour & style	 Glass Splashback	
WALL TILES Up to 2100mm (2.1 meters) high in shower recess, skirting tile 1 tile high to remaining walls and 600mm above bath or spa	 \$35 per sqm select colour & style	 above \$35 per sqm select colour & style	 All walls tiled from floor to ceiling	
FLOOR TILES Included for bathroom floors as shown on floor plan	 \$35m per sqm select colour & style	 above \$35 per sqm select colour & style	 Biowood Timber Flooring	

BATHROOMS AND ENSUITES CONTINUED

SHOWER SCREEN	 Fully Framed Glass Screen Select from Cesana range	 Fully Framed Glass Screen Select from Cesana range	 Fully accessible Shower Curtain	 Frameless or Semi Frameless Glass Shower Screen
SHOWER TAPWARE	 Pheonix Arlo wall mixer	 Parisi Envy II wall mixer	 Caroma Luna wall mixer	
SHOWER HEAD	 Pheonix Vivid Shower Rail Includes flexible hose and shower head outlet	 Parisi Envy Twin shower rail Includes flexible hose and shower head outlet	 Clark Round shower rose head with ceiling arm & single shower on rail	
FLOOR DRAIN	 square or round shape grate in chrome finish	 square or round shape grate in plastic finish	 Rectangular channel grate in chrome finish	
BATH	 Decina Matilda 1650mm long built in acrylic construction with white finish	 Kaldewei Eurowa 1700mm long built in steel construction with white enamel finish	 Decina Oval Slim 1700mm long free standing double skinned acrylic construction with white finish	

BATHROOMS AND ENSUITES CONTINUED

VANITY AND HAND BASIN MIRROR	 900mm high mirror to match the width of your vanity/ hand basin with the option of a polished edge	 900mm high mirror to match the width of your vanity/ hand basin with the option of a beveled edge	 Duraplex frameless mirrored wall cabinet 600mm to 900mm wide	
BATHROOM ACCESSORIES TOILET ROLL HOLDER,TOWEL RAILS, SOAP DISH	 Pheonix Radii range	 Parisi Envy range	 Caroma Luna range	
TOILET	 Clark Round Back to Wall Suite with Back inlet	 Parisi Linfa White Back To Wall Suite	 Caroma Luna White Back to Wall Toilet Suite	
SEPARATE TOILET CEILING EXHAUST FAN		IXL Eco Ventflo ceiling exhaust fan included to toilets		

LAUNDRY

LAUNDRY TUB	Clarke 42 Litre tub and cabinet steel construction with white cabinet and stainless steel tub	Everhard 45 Litre tub and cabinet steel construction with white cabinet and stainless steel tub	laminate cupboards and benchtop and customer choice of tub
TAPWARE	Pheonix Ivy MKII sink mixer	Phoenix Ivy MKII sink mixer with Pullout Spray	Caroma Husk Sink mixer with Pullout Spray
WALL TILES Up to 600mm above laundry tub and 1 tile high skirting to walls	\$35 per sqm select colour & style	above \$35 per sqm select colour & style	All walls tiled from floor to ceiling
FLOOR TILES INCLUDED TO LAUNDRY FLOORS AS SHOWN ON FLOOR PLAN	\$35m per sqm select colour & size	above \$35m per sqm select colour & size	Biowood Timber Flooring
CEILING EXHAUST FAN		IXL Eco Ventflo ceiling exhaust fan included to laundry areas, located in built in cupboards	

INTERIOR BUILDING FEATURES

WALL AND CEILING LININGS	 10mm thick plasterboard wall and ceiling linings with the inclusion of cement sheet wall linings to bathrooms and ensuites	 Some designs may include Colorbond ceilings when using an insulated roof panel *subject to floorplan	
CEILING HEIGHT	 2400mm from finished floor level to ceiling level	 Raked ceiling as per individual design *subject to floorplan	 Customer can increase the ceiling height up to 3900mm
CORNICE	 55mm Cove cornice	 75mm Cove cornice	  Square set ceilings or alternative cornice profiles available
SKIRTING	 66mm high painted timber Available in 2 profiles including Single Bevel and Half Splayed	 66mm high painted timber Available in 2 profiles including NSW Colonial and Bullnose	 66mm high natural timber Available in 4 profiles including Half Splayed, Pencil Round, Colonial and Bullnose

INTERIOR BUILDING FEATURES CONTINUED

WINDOW AND DOOR ARCHITRAVE	 66mm wide painted timber Available in 2 profiles including Single Bevel and Half Splayed	 66mm wide painted timber Available in 2 profiles including NSW Colonial and Bullnose	 66mm wide natural timber Available in 4 profiles including Half Splayed, Pencil Round, Colonial and Bullnose
STAIRS <i>Two story designs</i>	 Painted timber stringers (sides) with carpet installed to treads and risers Timber handrail in round profile with metal wall brackets	 Victorian Ash timber stringers (sides) treads and risers Timber handrail in round profile with metal wall brackets	 Custom stairs may be negotiated including premium Australian Hardwood and steel options
BUILT IN WARDROBES (BIR) WALK IN WARDROBES (WIR)	 Wardrobe doors to match interior doors with white laminate shelving	 Cesana Mirrored doors, with white laminate shelving	 Smartrobe Mirrored Doors 
INTERIOR STORAGE	 Built in storage cupboards (example; linen) doors to match interior doors with white laminate shelving		

INTERIOR DOORS

DOORS <i>(Includes sliding doors)</i>	 Corinthian or Hume flush door range 2040mm high	 Corinthian or Hume panel door range 2040mm high	 Corinthian or Hume Premium door range Optional upgrade
DOOR FRAMES	 Painted timber door frames Premium Dulux colour options	 Painted timber door frames Berger colour options	 Natural timber door frames
DOOR HANDLES	 Gainsborough range	 Lockwood range	
DOOR STOPS	 Gainsborough Contemporary range	 Traditional design Chrome finish	 Cushion Door Stops 

LIGHTING AND ELECTRICAL INCLUSIONS

INTERIOR LIGHTING <i>Included to all rooms other than bathrooms</i>	 SAL LED downlights in white or chrome finish	 Clipsal LED downlights in white or chrome finish	 Customer choice of light fitting <i>\$50 allowance per light</i> if you would like an option other than downlights
EXTERIOR SENSOR LIGHT	 SAL LED downlights in white or chrome finish	 Clipsal LED downlights in white or chrome finish	 Customer choice of exterior sensor light <i>\$100 allowance per light</i> if you would like an option other than downlights
BATHROOM AND ENSUITE	 IXL Eco Sensation Includes heat lamps, exhaust fan and light	 HPM Bathroom Includes heat lampss, exhaust fan and light	 IXL Neo Includes heat lamp, exhaust fan and light functions
INTERIOR POWER POINTS	 Clipsal or HPM power points 2 x double power points installed in bedrooms and studies 1 x double power point per room and additional power point per refrigerator, dishwasher and washing machine	 Additional power points at \$126 each available on request	

LIGHTING AND ELECTRICAL INCLUSIONS CONTINUED

TELEVISION AERIAL	 1 television point plus aerial per design (For designs <i>above 40 sqm</i>)	 Additional television points at \$126 <i>each</i> available on request
TELEPHONE	 Telephone connection to new building with 1 point per design (For designs <i>above 40 sqm</i>) Telephone connection and 1 point \$485 (for designs <i>below 40 sqm</i>)	 Additional phone points at \$132<i>each</i> available on request
POWER CONNECTION	 Connect power supply underground from new building to existing meter board	 Greater than 15 meters between new and existing building an <i>additional \$65 per meter</i> applies
CIRCUIT BREAKERS	 Hager circuit breakers for the new building installed to Australian standards	
SMOKE ALARMS	 Clipsal FIRE TEK installed and hardwired to Australian standards and to comply with the Building Code of Australia	

HEATING AND COOLING

REVERSE CYCLE AIR CONDITIONING	 <i>Daikin, Panasonic</i> or <i>Mitsubishi</i> split system air conditioning Includes 1 interior outlet with remote control operation	 <i>Daikin, Panasonic</i> or <i>Mitsubishi</i> split system air conditioning with Multi interior Heads & 1 Outdoor System	 <i>Daikin, Panasonic</i> or <i>Mitsubishi</i> ducted reverse cycle air conditioning Includes multiple ceiling outlets to all or most room of the interior layout
EVAPORATIVE COOLING	 <i>Brivis</i>	 <i>Breezair</i>	
WALL PANEL HEATERS	 <i>Nobo</i> electric wall panel heaters	 <i>Siebel Eltron</i> electric wall panel heaters	
IN SLAB OR RADIATOR HEATING	 <i>Inslab</i> or <i>Raditor</i> <i>Hydronic Heating</i> <i>Premium Daikin</i> electric heat pump	 <i>Inslab</i> or <i>Raditor</i> <i>Hydronic Heating</i> <i>Premium Bosch</i> gas boiler	

FLOOR COVERINGS

LIVING AREAS <i>Living, dining, kitchen, halls and open plan areas</i>	 Floor Tiles \$35m per sqm	 Engineered Timber, Laminate or Bamboo \$80m per sqm	 Polished Concrete Slab	
BEDROOMS STUDY ROOMS AND OFFICES	 Carpet \$50m per sqm	 Engineered Timber, Laminate or Bamboo	 Polished Concrete Slab	
KITCHENS, BATHROOMS, LAUNDRY	 Tiled <i>See above document sections for specifics</i>			

CURTAINS AND BLINDS

LIVING AREA WINDOWS AND BEDROOM WINDOWS AND DOORS	 Luxaflex Roller Blinds Calypso Blockout fabric range	 Riteway Vertical Blinds Elegance fabric range	 Luxaflex Venetian Blinds Slimline range	
BATHROOMS, ENSUITES, LAUNDRIES AND LIVING AREA DOORS	 Luxaflex Roller Blinds Calypso Blockout fabric range	 Riteway Vertical Blinds Elegance fabric range	 Luxaflex Venetian Blinds Slimline range	

ROOF DESIGN AND MATERIALS

ROOF FRAME	 Treated pine	 Steel	 Insulated roof panel
ROOF COVERINGS	 Colorbond customer choice of colours	 Monier range roof tiles	 Terracotta roof tiles, and insulated roof panel
ROOF PROFILE	 Skillion or flat	 Gable	 Hip
GUTTER AND FASCIA	 Colorbond quad profile gutter and fascia	 Colorbond gutter and timber fascia	
DOWNPIPES	 Painted PVC	 Colorbond	
SKYLIGHTS AND ROOF WINDOWS	 Velux Fixed or Solar Opening Skylight		

EXTERIOR WALLS

BRICK	PGH Bricks Standard range	Boral range	PGH Bricks Premium Range	Painted rendered brick
PAINTED WEATHERBOARD CLADDING	Scyon range	Weathertex range	Biowood	
TIMBER WEATHERBOARD	Premium Australian hardwood range	Western red cedar range		
COLORBOND	Choice of colour and profile from Colorbond range			
TIMBER PANELS	Shadowclad range	Weathertex range		
CEMENT SHEET	Scyon range	HardieFlex Range		
ALUMINUM PANELS	Alucabond Range			

PAINTS

INTERIOR WALLS INTERIOR CEILINGS AND CORNICE	 <i>Taubmans premium</i> paint colour range	 <i>Dulux premium</i> paint colour range	
INTERIOR DOORS, SKIRTING AND ARCHITRAVE	 <i>Taubmans premium</i> gloss or semi gloss paint colour range	 <i>Dulux premium</i> gloss or semi gloss paint colour range	 <i>Intergrain</i> applied if natural timber doors, skirting and architrave are chosen
ENTRY AND EXTERIOR DOORS	 <i>Taubmans premium</i> exterior paint colour range	 <i>Dulux premium</i> exterior paint colour range	 <i>Intergrain</i> applied if natural timber entry and exterior doors are chosen
EAVES	 <i>Taubmans premium</i> exterior paint colour range	 <i>Dulux premium</i> exterior paint colour range	 <i>Intergrain</i> applied if natural timber entry and exterior doors are chosen
ALFRESCO, CARPORT AND ENTRY CEILING	 <i>Taubmans premium</i> exterior paint colour range	 <i>Dulux premium</i> exterior paint colour range	 <i>Intergrain</i> applied if natural timber entry and exterior doors are chosen
EXTERIOR WALLS <i>These options apply to materials that can be painted (Timber Panels and Cement Sheeting)</i>	 <i>Taubmans premium</i> exterior paint colour range	 <i>Dulux premium</i> exterior paint colour range	 <i>Intergrain</i> applied if natural timber entry and exterior doors are chosen

STRUCTURAL AND EXTERNAL INCLUSIONS

FLOOR	Concrete Slab	Timber Frame and Base	Steel Frame and Timber Base
INTERNAL AND EXTERNAL WALL FRAMES	Treated Timber	Steel	
ROOF FRAMES	Treated Timber	Steel	
UNDER ROOF AND WALL LINING	Protective layer of wall and roof sarking/lining installed to provide increased resistance to moisture and dust entering the building as well as reduce heat loss and heat gain inside the building.		
TERMITE PROTECTION	Granite Guard physical barrier with termicollars included for all concrete slab structures	Flickguard physical and chemical barrier with termicollars included for all concrete slab structures	Galvanised steel ant capping provided for timber and steel options
EXTERIOR GARDEN TAP	1 exterior garden tap included on all designs over 40 sqm	Additional taps can be included for \$128 per tap	

STRUCTURAL AND EXTERNAL INCLUSIONS CONTINUED

EAVES	Cement sheet eaves as per design	Colorbond eaves included with insulated roof panel designs		
HOT WATER SYSTEM	Rheem 50 Litre electric Included for all designs with 1 or less bedrooms	Rheem gas continous flow (also known as instant gas) Available on all designs, subject to gas supply for the property	Steible Eltron Electric Heat Pump Included for all design with 2 or more bedrooms	
WATER TANK <i>(Required for all secondary residences) We have not included as a standard inclusion as some properties already have a water tank</i>	5,000 Litre Poly water tank with electric pressure pump positioned on reinforced concrete slab (Connected) \$3,936	5,000 Litre Colorbond steel water tank with electric pressure pump positioned on reinforced concrete slab (Connected) \$4,688		
WINDOWS	Powder coated aluminum sliding, awning and fixed windows	Western Red Cedar	Australian Hardwood	Double Glazing
SLIDING, STACKING AND BIFOLD DOORS <i>Subject to floorplan</i>	Powder coated aluminum	Western Red Cedar	Australian Hardwood	

STRUCTURAL AND EXTERNAL INCLUSIONS CONTINUED

ENTRY DOOR	 Corinthian or Hume entry door range	 Powder Coated Aluminum	
ENTRY DOOR HARDWARE	 Gainsborough or Lockwood range	 Powder Coated Aluminum door range	
EXTERIOR DOORS (BACK EXTERIOR DOORS AND LAUNDRY EXTERIOR DOORS)	 Corinthian or Hume flush door range	 Powder Coated Aluminum	
WINDOW AND DOOR SCREENS	 Fly screens provided to all opening windows and sliding doors	 Security Screens and Doors	
GARAGE DOORS	 B&D Panel lift door Automatic door with remote control operation	 B&D Roll-a-door Automatic door with remote control operation	 B&D Roll-a-door Manual door with key lock

OUTDOOR ADDITIONS

ALFRESCO AND ENTRY <i>Included matching the roof area for designs that have an entry or alfresco covered roof on the floor plan</i>	 Roof Coverings, Roof Frame and Posts <i>*subject to floorplan</i>			
ALFRESCO AND ENTRY DECKS <i>Included matching the roof area for designs that have an entry or alfresco covered roof on the floor plan</i>	 Concrete Patio Limestone, Terracotta or Slate Grey colours	 Floor Tiles	 Timber Deck	
CARPORTS <i>Included matching the roof area for designs that have an entry or alfresco covered roof on the floor plan</i>	 Pergola Roof Coverings, Roof Frame and Posts <i>*subject to floorplan</i>	 Shade Sail Fabric, Stainless Steel Fittings and Posts <i>*subject to floorplan</i>		
DRIVEWAYS	 Concrete Driveway Limestone, Terracotta or Slate Grey colours			

PLUMBING AND DRAINAGE

WATER CONNECTION	 Water connection to new building
SEWER CONNECTION	 Sewer connection to new building
STORM WATER CONNECTION	 Storm water connection to new building including drainage inspections by local authorities and updated drainage plans

SITE PREPARATION

EXCAVATION AND EARTHWORK	 Site excavation included subject to site inspection.
SITE FENCING TO MEET HEALTH AND SAFETY REGULATIONS	 Site safety fencing up to 50m in length
SURVEYOR SETOUT	 Registered surveyor will survey the block and place building to suit the approved plans
WASTE MANAGEMENT	 Regular cleaning to meet and exceed environmental protection agency regulations Skip waste bins or manual removal of waste by truck and trailer to ensure the safety and amenity of the existing residence

PLANNING AND APPROVALS

HIA FIXED PRICE AGREEMENT	 This agreement means the price written is the total price that you pay. Only client initiated changes/variations result in price adjustments, with the average total variations per project is 3% of the total price
GOVERNMENT FEES AND CHARGES	 Manage and pay all government fees and charges for development and building approval to allow a certificate of occupancy to be issued by government agencies
DEVELOPMENT APPROVALS	 Develop and manage plans and documents for development approval application to achieve notice of decision for the project
BUILDING APPROVALS	 Develop and manage plans and documents for building approval and appointment of a building certifier Construction Commencement certificate Application for Certificate of Occupancy (Certificate of Occupancy is issued by government agencies after all relevant certificates and forms have been managed by the builder)
PUBLIC LIABILITY INSURANCE	 Public Liability and Construction Insurance certificate
HOME OWNERS WARRANTY INSURANCE	 Home Owners Warranty Insurance certificate

GENERAL AND GUARANTEES

STANDARDS AND BUILDING CODES	 Project completed to meet or exceed relevant <i>Australian standards and building codes</i>
STRUCTURAL WARRANTY	 <i>7 Year structural warranty</i>
STRUCTURAL ENGINEER	 <i>Structural engineer detail drawings and site soil classification</i> certificate
NON STRUCTURAL GUARANTEE	 2 years
MAINTENANCE PERIOD	 120 days
ENERGY EFFICIENT BUILDING AND DESIGN	 Designs that require and energy efficiency rating will be designed and built to a minimum 6 star energy rating. EER Certificate to be provided.  Designs that do not require and energy efficiency standard can obtain an EER report for \$350.

HIA membership



THIS IS TO CERTIFY THAT

Turnkey Creations Pty Ltd

was admitted to Membership of the
Housing Industry Association Ltd

ABN 99 004 631 752

ON THE

27th August 2012

MEMBERSHIP NUMBER

589190

HIA NATIONAL PRESIDENT

HIA MANAGING DIRECTOR

Member

HIA insurance



Certificate of Currency

Turnkey Creations Pty Ltd
77 London Circuit
CANBERRA CITY ACT 2601

Date of issue 16 December 2020
Contact Bree Parsons
Telephone 02 6102 4900
Email bree.parsons@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Policy Type	Annual Contract Works including General Liability	
Insured	TURNKEY CREATIONS PTY LTD	
Insurer	QBE INSURANCE (AUSTRALIA) LIMITED ABN: 78 003 191 035	
Policy Number	132C001812CAR	
Period of Insurance	From: 4:00 PM Local Time 31 August 2020 To: 4:00 PM Local Time 31 August 2021	
Limit of Indemnity	Construction Value	\$ 1,000,000 any one project
	Public Liability	\$ 20,000,000 any one Occurrence
	Products Liability	\$ 20,000,000 any one Occurrence and in the aggregate during any one Period of Insurance
Geographical Limits	Anywhere in AUS	
Remarks	Cover is current until completion of contract not exceeding 24 Months from commencement of construction or until expiry date of policy whichever occurs first	

Further Information

Should you have any queries, please contact us. Our details are set out in the top right side of this document.

Important notices

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984(Clth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient; or
 - amend, extend or alter the Policy.
 - contain the full policy terms and conditions

Aon Reference: CBR 1JH93 D071809/004

HIA Insurance Services Pty Ltd ABN 84 076 460 967 (HIAIS) as an authorised representative no. 275925 of Aon Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141 (Aon)

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a joint venture
of HIA and Aon



AON

MBA certificate

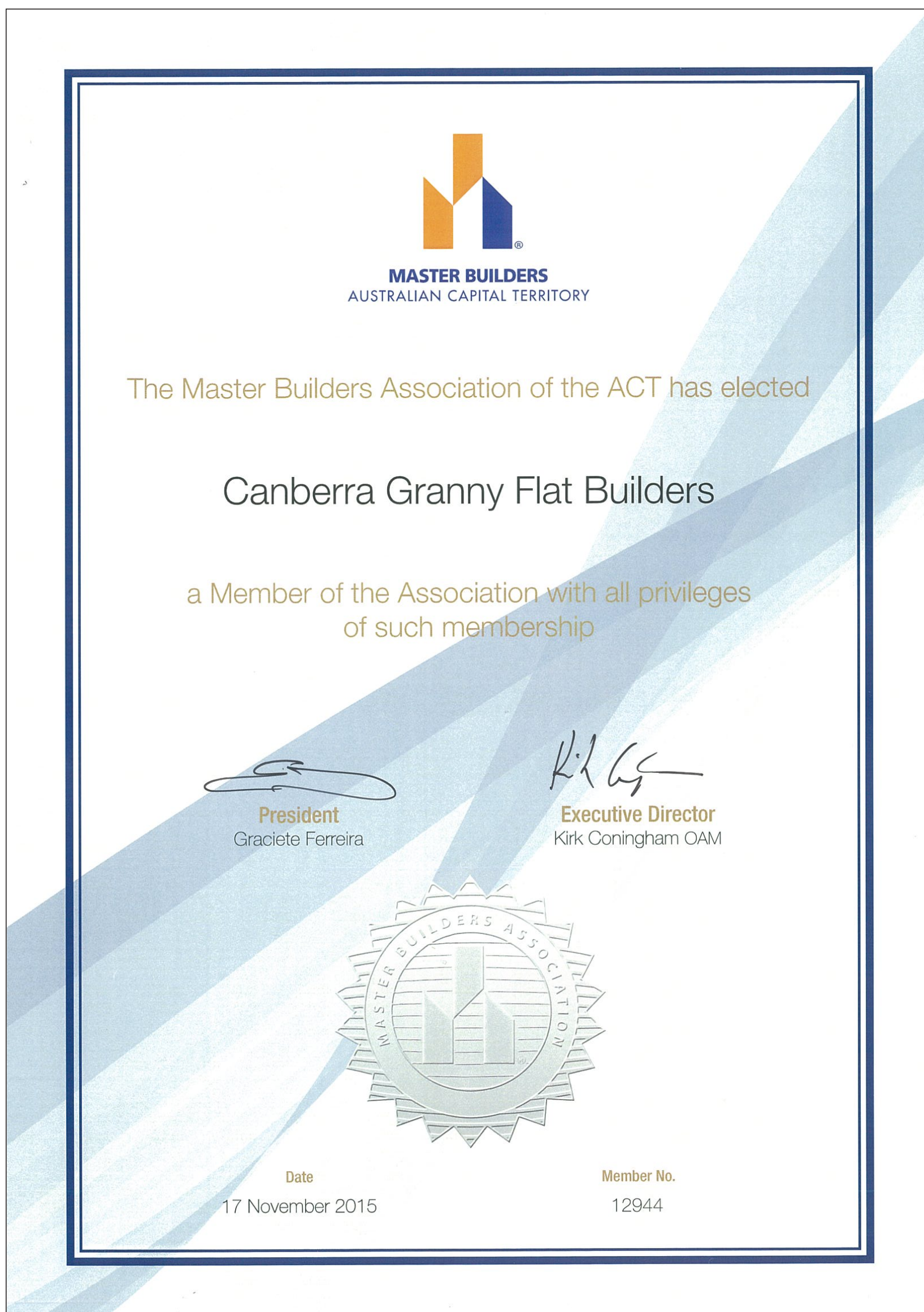
Canberra Granny Flat Builders are proud members of Master Builders Association ACT.

MBA is Australia's peak building and construction industry association. In the ACT, Master Builders was formed in 1925 and represents the interests of commercial builders, residential

builders, civil contractors, suppliers/ subcontractors and professionals.

The MBA ACT is also a Registered Training Organisation and a Group Training Organisation.

Find more information at mba.org.au



Canberra Granny Flat Builders is a business that is committed to designing and building secondary residences in the Australian Capital Territory. A secondary residence or a 'Granny Flat' is a detached residential structure built in a backyard.

Q. What is a secondary residence?

A. Commonly known as a granny flat, a secondary residency in the ACT is a self-contained residential structure built on a block of land which is in addition to an existing residence. The legislation provides that a secondary residence can be rented separately to an existing residence. This means that separate electrical, water and gas metering can be achieved for the majority of secondary residences.

Q. What size can a secondary residence be?

A. A secondary residence should have a minimum size of 40m² floor area up to a maximum of 90m² floor area. In addition to your granny flat, you can build additional structures such as garages, carports, alfresco areas and pergolas. These additional structures do not count towards the total gross floor area of the secondary residence; however considerations may need to be taken account as these structures count towards the total plot ratio allowable on your block.

Q. What is the minimum block size on which you can build a secondary residence?

A. A secondary residence can be considered on a minimum block size of 500m².

Q. Do you require development approval to build a secondary residence?

A. Yes. A development approval application must be submitted to gain approval to build a secondary residence. Development approvals are submitted to and assessed by the ACT Planning and Land Authority (ACTPLA). A development approval application may be subject to the rules set out in the following legislation and standards:

Building Act 2004;
Heritage Act 2004;
Planning and Development Act 2007;
Planning and Development Regulation 2008; Utilities Act 2000; and
Australian Standard AS 4299 Adaptable Housing.

Q. Once development approval is granted do we also need to obtain building approval?

A. Yes. Once we have secured development approval we will need to obtain building approval through a private building certifier.

Q. What does adaptable housing mean and how does it relate to our secondary residences?

A. Secondary residences are to be designed to be easily adaptable to meet the needs of people with a disability. This means that the dwelling should be designed to easily meet the Australian Standard AS 4299 (Adaptable Housing).

The Residential Zones Development Code - Element 4 Rule 13 requires all Secondary Residences to be easily adaptable to suit the needs of people with a disability. AS 4299 Adaptable Housing - attached

Q. What building classification will the secondary residence need to be

A. Secondary residences are classified as a Class 1a building. This is clearly defined in the Building Code of Australia. Structures like decks, garages, carports, stairs or ramps are classed as 10a buildings.

Q. How many bedrooms can a granny flat have?

A. Canberra Granny Flat Builders generally build secondary residences that have one to four bedrooms, with one to two bathrooms, a number of living spaces and a kitchen and laundry. There is no defined rule about the number of bedrooms.

Q. Will a granny flat in my backyard increase my rates or land tax?

A. No, building a Secondary Residence will not change your rates based on current ACT legislation.

Q. Can a Secondary Residence (granny flat) be rented in the ACT?

A. Yes, and legislation states that they can also be separately metered.

Q. Does Canberra Granny Flat Builders' manage the process to completion?

A. Yes. We manage every aspect of the build until it's ready to be occupied. Our customer guarantees ensure that we take full ownership and accountability from start to finish.

Q. Can a Secondary Residence (granny flat) be rented in the ACT?

A. Yes, and legislation states that they can also be separately metered.

Q. Does Canberra Granny Flat Builders` manage the process to completion?

A. Yes. We manage every aspect of the build until it's ready to be occupied. Our customer guarantees ensure that we take full ownership and accountability from start to finish.

Q. How much will a Secondary Residence (granny flat) cost me in the ACT?

A. It is important to note that we have designs with kitchens, bathrooms and full living functionality from \$100,000 including GST which are built onsite, and are world class. These designs are predominately Class 10a designs.

Our Class 1 designs commence from \$116,000 including GST up to \$350,000.

We are the only builders that we are aware of who provide 5 customer guarantees and manage the entire process with a fixed price agreement, so the price you agree to at the beginning is the price you pay at the end.

Q. Do you offer flexibility in the granny flat designs?

A. Yes. There are two options. We have created a range of designs you can choose from or we can provide a custom design service to suit your needs.

Q. Do I get to choose the inclusions in my granny flat?

A. Yes, if you wish to. We also offer a concierge service, for a fee, where one of our team will meet you at the retail supplier, record your choices

and provide them to our construction team.

Q. Are the granny flats built on-site or are they prefabricated in a factory?

A. We build the granny flats on-site with locally based and licensed tradesmen, and ensure they are compliant with the applicable ACT laws.

Q. Where are you located and why?

A. We share a small office in the city in the Melbourne Building just up from the corner London Circuit and Northborne Avenue. We do this to keep our costs down whilst trying to run an efficient and effective small business.

Q. Communicating with us?

A. As we spend most of our time building and working with clients we can't always get to our mobile phones. If you call us on 1300 979 658 Monday to Friday between 9:00 am - 5:00 pm we will be able to take your contact details and the relevant team member will aim to get back to you within 24 hours. Our email info@cgb.com.au is checked daily during the week, but not on weekends.

Q. Do you have any disability-friendly designs?

A. All of our designs are built according to the Australian Standard AS 4299 (Adaptable Housing).

If you require a purpose-designed residence we can work with an occupational therapist to ensure that you get the design that meets your needs.

Q. What is GFA (Gross Floor Area)?

A. Gross floor area (GFA) means the SUM of the area of all floors of the building measured from the external faces of the exterior walls, or from the center

lines of walls separating the building from any other building, excluding any area used solely for rooftop fixed mechanical plant and/or basement car parking.

Q. What are the requirements for allocated car parking for a secondary residence?

A. The requirements of car parking for secondary residence is that at least one parking space is provided in addition to that required for the primary residence.

Parking space for secondary residence cannot be located in the front zone unless it can achieve all the following:

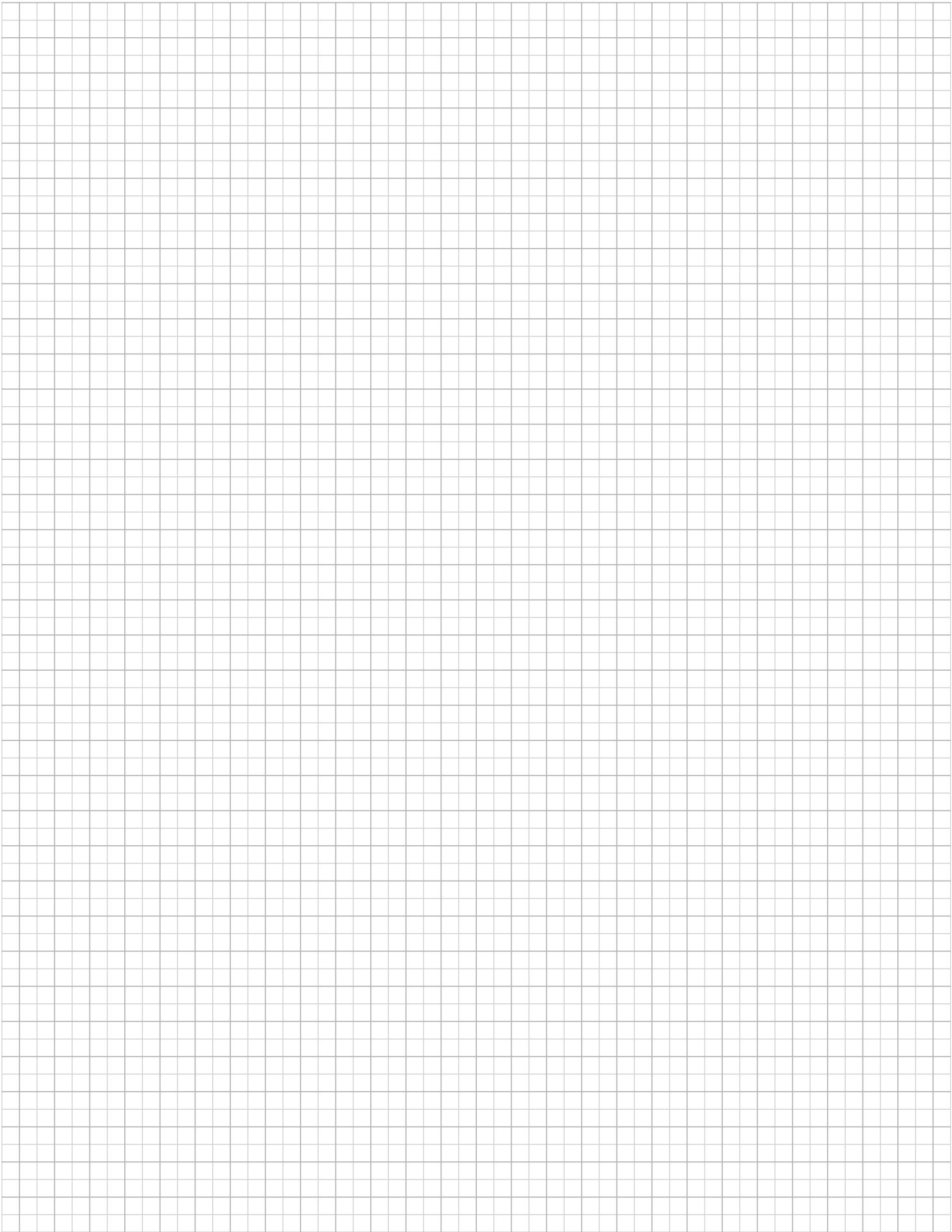
- Reasonable amenity of neighboring residential blocks
- Consistency with the value of the streetscape
- Public safety especially in relation to pedestrians and cyclists
- Reasonable surveillance of parking spaces

Information pertaining to the statutory requirements of secondary residence parking can be found in element 4.3 of the Residential Development Code.

Q. What paper do you use in your design brochures?

A. At Canberra Granny Flat Builders we are committed to the environment, and only used 100% recycled paper.

All the paper we use is FSC (Forest Stewardship Council) certified.





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canberragrannyflatbuilders.com.au



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